



ST JOSEPH'S UNIVERSITY

[erstwhile ST JOSEPH'S COLLEGE (AUTONOMOUS)]
#36, Lalbagh Road, Bengaluru - 560027, Karnataka, India

Conferred the status of a Public-Private-Partnership University by the Ministry of Education (formerly MHRD), GoI, under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) 2.0 and established by the St Joseph's University Act, 2021, GoK.

IQAC Minutes of Meetings for the Year 2022-23

1. Meeting with Criteria Coordinators

Date: 15th February 2023 at 1:00 pm

Agenda: Meeting with criteria coordinators of IQAC of SJU

Title	Meeting with IQAC criteria coordinators
Agenda	Discussion of Parameters
Venue	IQAC Office
Date	15-02-2023
Time	1:00 pm

Members Present:

Sl. No.	Name
1	Dr Madappa MB : IQAC Director
2	Dr Paramesh M
3	Ms Poonam Ahuja
4	Mr Taral D Shah
5	Dr Mohan A
6	Dr Jayashankar
7	Ms Vaishnavi M
8	Ms Swathi S Narayan

Points of Discussion on the agenda :

- Welcome:** This was the first IQAC meeting constituted under the University after the nominations of the criteria coordinators. Dr Madappa welcomed everyone to the IQAC team. The following members were nominated for the IQAC committee by the Vice-Chancellor.

Dr Padma Nandan Karioth	Criterion 1- Curricular Aspects
Dr Paramesha Mallegowda	Criterion 2- Teaching, Learning and Evaluation

Dr A. Mohan	Criterion 3- Research, Innovation and Extension
Dr Jayashankar M	Criterion 4- Infrastructure and Learning Resources
Mr Taral Shah	Criterion 5- Student Support and Progression
Dr Vaishnavi M	Criterion 6- Governance, Leadership and Management
Ms Poonam R Ahuja	Criterion 7- Institutional Values & Best Practices

2. Roles and Responsibilities

The presentation of the roles and responsibilities of the criteria coordinators was discussed. The Director outlined the key responsibilities of the coordinators for the University. It was agreed that each coordinator would develop an action plan outlining short-term and long-term activities.

3. QS Ranking

The approach to improving the QS ranking was discussed. It was decided that the Pro-Vice-Chancellor's Office will finalise the strategy for the University's QS ranking.

4. Planning Visits for the IQAC Team

A proposed budget for the 2024-25 financial year will be submitted to the Finance Office to facilitate the IQAC team's visits to various universities.

5. Staff Evaluation

The staff evaluation for the odd semester was completed, and planning for the even semester was underway. The Director presented the compiled data, which was handed over to the HR Office for further processing. It was decided that the Deans will meet with teachers individually to provide constructive feedback. The School of Communication and Media Studies will oversee staff evaluations through the Dean's Office.

6. Student Evaluation for Open Elective Courses (Online)

The Director shared the feedback data from students for the online classes conducted during the odd semester, which concluded in December 2023.

7. Lab Equipment List

The compilation of the University's lab equipment list was discussed. The IQAC Office will complete the list and present it in the next meeting.

8. Best Practices

The preparation of SJU's Best Practices was discussed. It was decided that the office would compile and send the details to the Vice-Chancellor's Office.

9. Upcoming AQAR Work

The planning and data collection for the AQAR 2021-22 submission were discussed. The office will initiate the process and distribute templates to the departments for data compilation. A timeline for completion will be finalised in consultation with the respective departments. Clarifications will be sought from the State Quality Assurance Cell regarding the submission requirements for the AQAR. A follow-up meeting will be scheduled to finalise any outstanding issues.

10. Any Other Matter

No additional matters were raised by the members.

IQAC Meeting with Criteria Coordinators

Members Present

15/02/2023 - 1pm

Sl. No.	Name	Sign
1.	Malay M B	
2.	Paramesha M.	 15/02/2023
3.	Poonam Ahuja	
4.	Taral D. Shah	
5.	Mohan A	 15/02/2023
6.	Jayashankar	 15/2/23
7.	Vaishnavi M	
8.	Swathi S. Narayan	

2. Meeting with IQAC Student Representatives

Venue:	Science Block, Room Number “S301”
Date:	29 March 2023
Time:	1:15 pm – 1:45 pm
Members Present:	Dr Madappa MB the IQAC Director Mr Arun Thampan IQAC Representatives from PG and UG classes
Agenda:	1. Roles and responsibilities as IQAC representatives 2. To take responses and questions from students

Points of Discussion on the Agenda

Welcome

Dr Madappa MB, the Director of IQAC, welcomed the gathering and initiated the meeting.

Roles and Responsibilities: Dr Madappa MB informed the representatives that their primary responsibility is to understand and address the needs of the students. Representatives were instructed to communicate any classroom or teaching-related issues to the concerned individuals or offices. If such matters are not resolved or addressed by the respective offices or schools, they should be reported directly to the IQAC office for further action.

Responses and Questions from Students

- **Placement Opportunities:**
Students expressed concerns about limited placement opportunities on campus. The Director assured them that the issue had been noted by the administration, and the process of hiring a new Placement Officer was already underway.
- **Classroom and Syllabus Changes:**
Concerns regarding classroom changes and syllabus updates were raised. These queries were directed to the respective departments and Deans of Schools. The Deans were expected to address these issues with their departments.
- **Reporting Issues:**
Students were advised to send their concerns to the official IQAC email address. Once received, the IQAC office will verify and address the reported issues.

Mentor's Address to the Representatives

Mr Arun Thampan, the mentor for the representatives, addressed the students, emphasising the importance of reporting quality-related issues from classrooms. He highlighted the role of representatives in maintaining the University's quality standards. Students shared that their

overall classroom teaching experience had been positive and that their experience with other University facilities had been satisfactory.

Conclusion

It was decided that department-wise meetings with IQAC representatives would be held regularly to discuss common issues. Representatives were also encouraged to meet with the IQAC Director directly to address class-related concerns. Dr Madappa MB concluded the meeting by thanking everyone for their active participation.

3. Meeting with Criteria Coordinators - (21-4-23)

Title	Meeting with IQAC Criteria Coordinators
Agenda	Meeting to discuss preparation and submission of AQAR
Venue	IQAC Office
Date	21-04-2023
Time	1:00 pm

Members Present:

Sl. No.	Name
1	Dr Madappa MB: IQAC Director
2	Dr Paramesh M
3	Ms Poonam Ahuja
4	Mr Taral D Shah
5	Dr Mohan A
6	Dr Jayashankar
7	Ms Vaishnavi M
8	Ms Swathi S Narayan

Points of Discussion

1. **Action Taken Report:**

- a. The proposed departmental budget was to be submitted to the Finance Office in February 2024.
- b. Staff evaluations had been distributed to the staff by the respective Deans.
- c. The lab equipment list had been compiled and updated as of March 2023.
- d. The Best Practices of SJU had been submitted to the Vice-Chancellor's Office.
- e. Work on the AQAR had been initiated and would be completed shortly after clarifications were received from the State Quality Assurance Cell.

2. **AQAR Submission**

Dr Madappa MB, the IQAC Director, welcomed the attendees and outlined the agenda for the meeting, focusing on the AQAR criteria for 2021–22 and other general discussions. He informed the gathering about a significant meeting scheduled for May 2nd or 3rd, during which the NAAC coordinator would be selected. Administrators will seek suggestions from the criteria coordinators regarding this decision.

There was a discussion on AQAR submission for the year, considering the University's transition to its current status. It was agreed that clarity would be sought from the State Quality Assurance Cell regarding the submission process. Hard copies of the AQAR 2021–22 criteria were distributed to all criteria coordinators, and they were informed that soft copies could be obtained from the IQAC office if needed.

3. **Documentation and Record-Keeping**

The proper method for maintaining documentation was discussed, emphasising the need for a dedicated team to manage this task. Dr Madappa demonstrated the hard copy files maintained by the IQAC, each paired with a pen drive for departmental data. Documentation collected from WhatsApp bulletin groups and other sources was displayed for reference. Each criteria coordinator was informed that they would be provided with a separate hard disk to archive their data.

4. **Upcoming Tasks**

The IQAC office will update the staff profile as a priority task.

5. **University Visits**

The potential for further university visits was discussed. It was noted that visits to other universities had already taken place before the University achieved its current status.

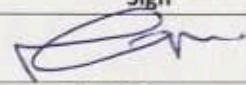
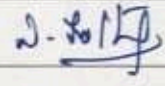
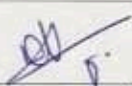

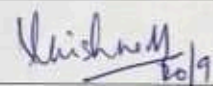

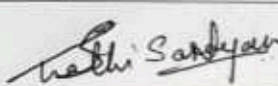
6. **Conclusion**

Dr Madappa MB thanked everyone for their participation and concluded the meeting.

5. Meeting with Criteria Coordinator

Title	Meeting with IQAC criteria coordinators
Agenda	
Venue	IQAC Office
Date	21-04-2023
Time	1:00pm

Members Present

Sl. No.	Name	Sign
1.	Dr Madappa MB (IQAC Director)	
2.	Dr W Jothy (NAAC Coordinator)	
3.	Dr Padma Nandan Karioth (Criterion 1- Curricular Aspects)	
4.	Dr Paramesha Mallegowda (Criterion 2- Teaching, Learning and Evaluation)	
5.	Dr A. Mohan (Criterion 3- Research, Innovation and Extension)	
6.	Dr Jayashankar M. (Criterion 4- Infrastructure and Learning Resources)	
7.	Dr Usha Priyadharshini (Criterion 5- Student Support and Progression)	
8.	Dr Vaishnavi M. (Criterion 6- Governance, Leadership and Management)	
9.	Ms Poonam R. Ahuja (Criterion 7-Institutional Values & Best Practices)	
10.	Ms Swathi S Narayan (IQAC Secretary – MOM)	

6. Meeting with Documentation Coordinators : (26-4-23)

Title	Meeting with IQAC Documentation Coordinators
Agenda	General Meeting
Venue	IQAC Office
Date	26-04-2023
Time	1:00 pm

Members present:

Fr Dr Roshan Castelino SJ	Research Director
Dr Rama Gokula Krishnan Dr Suhas DP Dr Suresha Kharvi Dr Jayati Bhadra Dr Raisa D'Souza Dr Priya S	Coordinators-Documentation

Points of Discussion

1. Welcome

Dr Madappa MB, the IQAC Director, welcomed the attendees and introduced the agenda of the meeting, which focused on the documentation process. As this was the first meeting of the team members, everyone gave a brief introduction.

2. Documentation Process at the University

Dr Madappa discussed the existing documentation practices, which previously operated at the departmental level. Members raised questions about the team's strategy for gathering and archiving data.

- It was emphasised that retaining hard copies was essential, as many offices required physical files for verification.
- A discussion followed about the information collected from various documents. Fr. Roshan suggested that updates to Linways, Vidwan IDs, LinkedIn profiles, and other departmental records be consolidated.
- It was decided to initiate a staff update form for Linways, which would be collected from all teaching and non-teaching staff.

Dr Raisa highlighted concerns regarding repeated requests for departmental evidence, which had caused frustration among staff. Dr Madappa assured the team that efforts were being made to centralise data collection to avoid repeated submissions. He also

emphasised the importance of additional data, such as innovative ideas and lesson plans, which were typically added at the end of the academic year.

- Fr Roshan demonstrated the University's Events Calendar on the website. Members praised the initiative as a positive step forward.
- During discussions about newspaper cuttings, Dr Madappa explained that the library would take responsibility for collecting and storing these materials.

Dr Madappa also noted that WhatsApp data from the Bulletin group was being systematically collected in a shared folder. To streamline this process, a plan for events and activities was going to be initiated soon.

3. **Conclusion**

Dr Madappa MB concluded the meeting by thanking all attendees for their active participation and contributions.

7. IQAC Committee Meeting - (03-5-23)

Title	Minutes of the 1st IQAC Core Committee Meeting
Agenda	Prayer Introduction of members Completion of work at the IQAC office Advertisement approach for the university Approach on QS Ranking process Faculty Feedback Completion by schools Appointment of Deputy/ NAAC coordinator and other members Decisions on general discipline in campus Discussion on innovation center Any other matter
Venue	Boardroom Main building
Date	03-05-2023
Time	1:00 pm

Points of Discussion

Introduction

Dr Madappa MB, Director of the IQAC, welcomed the group, and Dr Paramesh Mallegowda led the opening prayer.

Completion of Work at the IQAC Office

- Dr Madappa reported on the progress of several tasks, including:
 - NIRF data compilation
 - Research data and patent data
 - Completion of submissions for *India Today* and *The Week* rankings
-

Advertisement Approach for the University

- It was informed that the Advertisements were being managed and distributed only after getting permission from the Vice-Chancellor and the Finance Officer.

Approach to the QS Ranking Process

- Dr Ronald Mascarenhas, Pro-Vice-Chancellor, will provide guidelines for the QS Ranking process.
 - As an international ranking, additional recommendations and strategies were required to ensure proper preparation.
-

Faculty Feedback Completion by Schools

- Feedback on faculty performance had been completed on Linways.
 - Dr Madappa suggested conducting school-wise faculty evaluations in the upcoming semester to make the process more relevant to departmental needs.
 - Dr Wajeed, IQAC Advisor, noted that school-specific evaluations allow for more tailored questions and thorough assessment of practical lessons.
 - A concern was raised by Dr Raisa that evaluation questions were too broad across departments. It was decided that a mapping process would be introduced to refine the questions.
 - Discussion also centered on whether evaluations should be conducted mid-semester or at the end.
 - Feedback collected from students in open electives highlighted concerns about the need for offline classes.
-

Appointment of Deputy IQAC Director and NAAC Coordinator

- Dr Wajeed proposed appointing a Deputy IQAC Director to assist the IQAC Director during busy periods.
 - The administration was also asked to consider appointing deputies for other key university offices.
 - Dr Madappa stated that today's primary goal was to identify potential representatives for the IQAC Committee, including:
 - Parent Representative
 - Industrialist Representative
 - Alumni/ae Representative
 - Community Representative
 - Student Representative
 - Dr Ronald suggested selecting alumni representatives from the university's large alumni network.
 - It was decided that the administrative team would finalise the representatives.
-

Decisions on General Campus Discipline

- Concerns regarding University rule violations were discussed.
 - Dr Madappa suggested reviewing and enforcing the existing handbook regulations.
 - Dr Jayathi Badra proposed educating parents about the rules during student orientation.
 - Ms Poonam recommended that we address all the issues sensitively.
 - The Vice-Chancellor emphasised that the handbook guidelines should be adhered to and that students should be educated about the rules of the university.
 - Orientation sessions will also cover these topics for second- and third-year students to ensure uniform adherence across all years.
 - To address concerns about attendance, it was decided that orientation sessions would be conducted at the school level.
-

Discussion on Innovation Center

- Dr Madappa highlighted the importance of establishing an incubation centre as per NAAC's Student Satisfaction Survey (SSS), which assigns significant points for such facilities.
 - Dr Ronald noted the lack of space for an incubation facility and suggested postponing the plan until adequate resources are available.
 - Dr Wajeed emphasised the need to strengthen the existing innovation centre.
-

Other Matters

Campus Visits and AQAR Data

- The IQAC Office was organising campus visits for institutions.
- AQAR data compilation is ongoing, with clarity awaited regarding requirements for private-public universities.
- Meetings had been held with IQAC representatives and documentation coordinators to streamline data collection. A file series structure was demonstrated for better organisation.
- Departments will have two months to finalise and upload data, following which the unique contributions of each department would be presented to management.

Departmental Audit

- A discussion was held on continuing departmental audits.
 - It was agreed that audits should be conducted annually, as mandated by AQAR.
 - Internal audits will be conducted for two years, followed by external audits for one year.

Faculty Development Programme (FDP)

- Suggestions included:
 - Conducting a 21-day refresher course for API training as per UGC norms.
 - Organising quality improvement programmes and external training for IQAC representatives.

Placement and Staff Assistance

- Dr Madappa raised concerns about incomplete placement data and the need for a dedicated placement officer.
- The Vice-Chancellor confirmed that the process for hiring a placement officer was underway.
- Dr Madappa suggested assigning trained secretaries to Deans to handle clerical duties efficiently.

Leave Applications

- Members inquired about the possibility of online leave applications. However, it was noted that physical signatures were required for documentation purposes.

QS Rankings and Alumni Involvement

- The Vice-Chancellor urged the team to fully utilise campus space and involve alumni to meet NAAC criteria and achieve higher rankings.
- Dr Ronald emphasised the importance of securing a QS ranking to evaluate the university's global standing.

Conclusion

Dr Madappa MB concluded the meeting by thanking all attendees for their participation and contributions.





ST JOSEPH'S UNIVERSITY

[erstwhile ST JOSEPH'S COLLEGE (AUTONOMOUS)]
#36, Lalbagh Road, Bengaluru - 560027, Karnataka, India

Conferred the status of a Public-Private-Partnership University by the Ministry of Education (formerly MHRD), GoI, under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) 2.0 and established by the St Joseph's University Act, 2021, GoK.

IQAC Minutes of Meetings for the Year 2023-24

SJU-IQAC CORE COMMITTEE MEETING

Thursday, 23 November 2023 | 10:30 a.m. | Boardroom

Title	Minutes of the 2nd IQAC Core Committee Meeting
Agenda	Welcome Presentation of the minutes of the last meeting Action taken report Details on work done by IQAC Presentation of data from IQAC Representatives Meeting Discussion on students strength and intake Discussion on matters concerning the 7 criterias Responses from the external members on any quality mandates Any other matter

Date	23.11.2023	Location	Boardroom, New Administration Block
Time	10:30 am	Scheduled by	Dr Madappa MB

Sr. No.	Name of the Member	Designation
1	Rev. Dr Victor Lobo SJ	Vice-Chancellor and Chairman
2	Dr Madappa MB	Director
3	Dr W Jothy	NAAC, Coordinator
NOMINATED MEMBERS		
4	Alumni	Mr A Jude Oswin
5	Industrialist	Prof. Gulshan Chhabra
6	Parent Representative	Mr Sunil Vishwanath
7	Society Member	Mr Nagesh
MEMBERS		
8	Dr Ronald J Mascarenhas	Pro-Vice-Chancellor
9	Dr Regina Mathias	Pro-Vice-Chancellor
10	Dr Melwin Colaco	Registrar
11	Dr C Mohanadas	Controller of Examinations
13	Rev. Dr Richard Rego SJ	Dean, School of Communication and Media Studies
14	Rev. Dr Roshan Castelino SJ	Research Director

15	Dr Arul Mani	Dean, School of Languages and Literatures
16	Mr Clement D'Souza	Dean, School of Humanities
17	Dr Rabbi Akkiba Angiras	Dean, School of Physical Sciences
18	Dr Libi Thomas	Dean, School of Chemical Sciences
19	Dr Beatrice Sequeira	Dean, School of Life Sciences
21	Dr V Christo Selvan	Dean, School of Business
23	Dr Syed Wajeed	IQAC Advisor
24	Dr Rama Gokula Krishnan	Coordinators-Documentation
25	Dr Suhas DP	Coordinators-Documentation
26	Dr Suresha Kharvi	Coordinators-Documentation
27	Dr Jayati Bhadra	Coordinators-Documentation
28	Dr Raisa D'Souza	Coordinators-Documentation
29	Dr Priya S	Coordinators-Documentation
30	Dr Padma Nandan Karioth	Criterion 1- Curricular Aspects
31	Dr Paramesha Mallegowda	Criterion 2- Teaching, Learning and Evaluation
32	Dr A Mohan	Criterion 3- Research, Innovation and Extension
33	Dr Jayashankar M	Criterion 4- Infrastructure and Learning Resources
35	Dr Usha Priyadarshini S	Criterion 5- Student Support and Progression
36	Dr Vaishnavi M	Criterion 6- Governance, Leadership and Management
38	Ms Poonam R Ahuja	Criterion 7-Institutional Values & Best Practices
39	Dr Shivakumar TC	University Librarian & Coordinator
40	Col K Cyril Menon	Chief Human Resources Officer
41	Mr Dhivya Kiran Jeevan	PRO
42	Ms Hazel Mary Raju	Physical Education Director
Members Absent		
1	Rev. Fr Denzil Lobo SJ	Dean, School of Information Technology
2	Rev. Dr Richard Rego SJ	Dean, School of Communication and Media Studies
3	Rev. Dr Augustine Lourdu	Dean, School of Social Work
4	Rev. Fr Arun D'Souza SJ	Dean, School of Business

Points of Discussion

1. Prayer

- Dr Jothy W led the members in prayer.
-

2. Matters on the Agenda

Welcome

- Dr Madappa MB, Director of IQAC, welcomed the members to the IQAC Core Committee meeting.

- He briefly discussed the agenda and introduced the newly nominated external core committee members to the IQAC team.

Minutes of the Last Meeting

- The minutes of the previous IQAC Core Committee meeting were unanimously approved.

Action Taken Report

1. Faculty evaluations had been completed and mapped to the papers taught by each staff member. Students had evaluated all papers.
 2. NAAC coordinators had been appointed.
 3. Open elective classes were conducted offline over three days.
 4. No decision had been made on departmental audits; however, an action plan template for completed audits will be initiated by the IQAC.
 5. Representatives from parents, industry, alumni, and the community had been nominated and included in this meeting.
 6. AQAR details for the university had been clarified, and responses had been received.
 7. Placement officers had been appointed, and the Placement Office was operational.
-

3. Work Done by IQAC (Presented by Dr Madappa MB)

- Evaluations:
 - Evaluation of open electives and teacher evaluations for all papers were ongoing.
 - Documentation:
 - A uniform documentation process across all departments will culminate in an audit in the first week of January 2024.
 - Documentation related to university events, notices, and their outcomes was being compiled into an Excel file, which would be shared exclusively with top-level administrators for campus-wide awareness.
 - Website Updates:
 - The process of collecting and organising photographs for the website has been streamlined.
 - Rev. Fr Roshan Castelino SJ and his team have received positive feedback for their contributions.
 - NAAC Alignment:
 - The IQAC was awaiting official documentation from the Karnataka State Higher Education Council, State Quality Assurance Cell, and NAAC for guidance on functioning as a university IQAC.
-

4. Presentation of Data from the IQAC Representatives Meeting

- Dr Madappa highlighted the feedback from students, who expressed satisfaction with classroom teaching.
 - Minor challenges raised by students were addressed with the Deans and Heads of Departments.
 - Students also appreciated the co-curricular and extracurricular activities on campus.
-

5. Discussion on Student Strength and Intake

- Dr Madappa displayed a comparative table highlighting mismatches between student intake and actual strength in various courses.
 - Key Points Discussed:
 - The mismatch impacts rankings and data submissions, particularly for AISHE, NAAC, and other ranking agencies.
 - The problem of high demand for some courses and low demand for others was deliberated.
 - Dr Christo Selvan, Dean of the School of Business, explained that course segregation was based on demand while maintaining quality.
 - The Registrar clarified that the Board of Governors approves the intake numbers for all courses.
 - Proposals and Decisions:
 - Explore setting intake limits via Linways to manage student admissions effectively.
 - Await the release of the State Education Policy before making changes to intake approvals, as norms may vary.
 - Retain approvals for courses with low strength to avoid delays in re-approvals while studying their feasibility.
 - Consider closing unfeasible courses and introducing new ones aligned with student aspirations and market demand.
 - External Member Suggestions:
 - Prof. Gulshan Chhabra recommended studying other institutions' course offerings and conducting student counseling during admissions to distribute students evenly.
 - Mr Sunil Vishwanath emphasised analysing why certain courses fail to attract students, despite the university's strong brand name.
-

6. Responses from External Members on Quality Mandates

- Parking Concerns:
 - Mr Nagesh raised concerns about student parking issues in Shanthinagar, disrupting the local community.
 - The Vice-Chancellor confirmed that the traffic police have been instructed to address this matter.

- Placement Improvement:
 - Mr Jude suggested that the Placement Office collaborate with the alumni team to identify and address placement challenges effectively.
-

7. Any Other Matters

- No additional matters were raised for discussion.
-





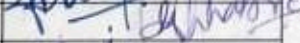
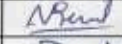
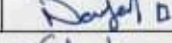

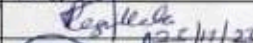



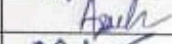




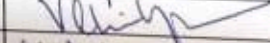
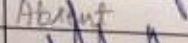
8. Closing Remarks

- The Vice-Chancellor thanked the committee members for their valuable suggestions and deliberations.


St. Joseph's University

Attendance Sheet

Title	IQAC meeting
Agenda	General Meeting
Venue	Board Room
Date	23-11-2023
Time	10:30 a.m.

Name of the Member	Designation	Signature
Rev. Dr Victor Lobo SJ	Vice Chancellor and Chairman	
Dr Madappa M.B.	Director	
Dr W Jothy	NAAC, Coordinator	 23/11/23
NOMINATED MEMBERS		
Alumni	Mr A Jude Oswin	
Industrialist	Prof. Gulshan Chhabra	
Parent Representative	Mr. Sunil Vishwanath	
Society Member	Mr Nagesh	
MEMBERS		
Dr Ronald J. Mascarenhas	Pro-Vice-Chancellor	
Dr Regina Mathias	Pro-Vice-Chancellor	 23/11/23
Dr Melwin Colaco	Registrar	
Dr C. Mohanadas	Controller of Examinations	
Rev. Fr Denzil Lobo SJ	Dean, School of Information Technology	Absent
Rev. Dr Richard Rego SJ	Dean, School of Communication and Media Studies	Absent
Rev. Dr Roshan Castelino SJ	Research Director	
Dr Arul Mani	Dean, School of Languages and Literatures	
Mr Clement D'Souza	Dean, School of Humanities	
Dr Rabbi Akkiba Angiras	Dean, School of Physical Sciences	
Dr Libi Thomas	Dean, School of Chemical Sciences	
Dr Beatrice Sequeira	Dean, School of Life Sciences	 23/11/23
Rev. Dr Augustine Lourdu	Dean, School of Social Work	Absent
Dr V. Christo Selvan	Dean, School of Business	
Rev. Fr Arun D'Souza SJ	Library Director	Absent
Dr Syed Wajeed	IQAC Advisor	


Dr Rama Gokula Krishnan	Coordinators-Documentation	<i>Cas</i>
Dr Suhas D.P.	Coordinators-Documentation	<i>Dr</i>
Dr Suresha Kharvi	Coordinators-Documentation	<i>S</i>
Dr Jayati Bhadra	Coordinators-Documentation	<i>Bhadra</i>
Dr Raisa D'Souza	Coordinators-Documentation	<i>Raisa</i>
Dr Priya S.	Coordinators-Documentation	<i>Priya</i>
Dr Padma Nandan Kariath	Criterion 1- Curricular Aspects	<i>Padma</i>
Dr Paramesha Mallegowda	Criterion 2- Teaching, Learning and Evaluation	<i>Paramesha</i>
Dr A. Mohan	Criterion 3- Research, Innovation and Extension	<i>A. Mohan</i>
Dr Jayashankar M.	Criterion 4- Infrastructure and Learning Resources	<i>Jayashankar</i>
Dr Usha Priyadarshini S	Criterion 5- Student Support and Progression	<i>Usha</i>
Dr Vaishnavi M.	Criterion 6- Governance, Leadership and Management	<i>Vaishnavi</i>
Ms Poonam R. Ahuja	Criterion 7-Institutional Values & Best Practices	<i>Poonam</i>
Dr Shivakumar T.C.	University Librarian & Coordinator	<i>Shivakumar</i>
Col. K. Cyril Menon	Chief Human Resources officer	<i>Col. K. Cyril Menon</i>
Mr Dhivya Kiran Jeevan	PRO	<i>Dhivya Kiran Jeevan</i>
Ms Hazel Mary <i>Raju</i>	Physical Education Director	<i>Hazel Mary</i>
Ms Swathi S Narayan	Secretary, IQAC	<i>Swathi S Narayan</i>



ST JOSEPH'S UNIVERSITY

[erstwhile ST JOSEPH'S COLLEGE(AUTONOMOUS)]

#36, Lalbagh road, Bengaluru - 560027, Recognized as 'College Of Excellence' by UGC
RE-ACCREDITED WITH A++ GRADE & 3.79/4.00 CGPA BY NAAC
Awarded DBT Star Status and DST FIST Grant
by Ministry of Science and Technology, Govt



The Internal Quality Assurance Cell Meeting held at St Joseph's University on 23rd November, 2023

Members L to R First Row: Dr Melvin Colaco, Dr Ronald J. Mascarenhas, Mr Nagesh, Prof. Gulshan Chhabra, Rev. Dr Victor Lobo SJ, Mr Sunil Vishwanath, Dr Regina Mathias, Dr Madappa M.B.; Members R to L Second Row: Dr W Jothy, Ms Hazel Mary, Dr V. Christo Selvan, Mr Dhivya Kiran Jeevan, Dr Shivakumar T.C., Dr Usha Priyadarshini S, Dr Libi Thomas, Dr Padma Nandan Kariath, Dr Priya S.; Members L to R Third Row: Ms Swathi S Narayan, Ms Poonam R. Ahuja, Dr Vaishnavi M., Dr Raisa D'Souza, Mr A Jude Oswin, Dr Syed Wajeed, Col. K. Cyril Menon, Dr Beatrice Sequeira, Dr Suresha Kharvi, Dr Paramesha Mallegowda, Dr Suhas D.P.; Members R to L Top Row: Dr Arul Mani, Mr Clement D'Souza, Dr Rama Gokula Krishnan, Dr Sanjay Dutta, Dr Rabbi Akkiba Angiras, Dr Jayashankar M.

SJU-IQAC CORE COMMITTEE MEETING

IQAC Meeting 2024 (SJU/IQAC/MC/01/2024-25)

22nd August 2024 | **10:30 a.m.** | **Boardroom**

Title	IQAC Meeting 2024 (SJU/IQAC/MC/01/2024-25)
Agenda	Welcome Presentation of the minutes of the last meeting Action taken report NIRF Results and Moving Ahead NAAC Committee: The Work Ahead Student Evaluation of Staff Placement Data Any Other Matter with the Permission of the Chair

Minutes of the IQAC Meeting 2024 (SJU/IQAC/MC/01/2024-25)

Attendees:

- Rev. Dr Victor Lobo SJ - Vice-Chancellor and Chairman
- Dr Madappa M B - Director
- Dr W Jothy - NAAC Coordinator
- Mr A Jude Oswin - Alumni Representative
- Prof. Gulshan Chhabra - Industrialist
- Mr Sunil Vishwanath - Parent Representative
- Mr Nagesh - Society Member
- Prof Dr Ronald J Mascarenhas - Pro-Vice-Chancellor
- Dr Regina Mathias - Pro-Vice-Chancellor
- Prof Dr Melwin Colaco - Registrar
- Dr C Mohanadas - Controller of Examination
- Rev. Fr Denzil Lobo, SJ - Dean, School of Information Technology
- Rev. Dr Richard Rego, SJ - Dean, School of Communication and Media Studies
- Rev. Dr Roshan Castelino, SJ - Dean, Research and Innovation Council
- Dr Arul Mani - Dean, School of Languages and Literatures
- Dr Tulika Bhattacharya - Acting Dean, School of Humanities
- Dr Rabbi Akkiba Angiras - Dean, School of Physical Sciences
- Dr Libi Thomas - Dean, School of Chemical Sciences
- Dr Beatrice Sequeira - Dean, School of Life Sciences
- Rev. Dr Augustine Lourdu - Dean, School of Social Work

- Dr V Christo Selvan - Dean, School of Business
- Rev. Fr Arun D'Souza, SJ - Finance Officer and Library Director
- Rev. Fr Francis Pinto, SJ - Director, Shift-III
- Dr Padma Nandan Karioth - Criterion 1 - Curricular Design
- Dr Paramesh Mallegowda - Criterion 2 - Faculty Resources
- Dr Jayashankar M - Criterion 3 - Infrastructure
- Mr Cyril - Criterion 4 - Financial Resources & Management
- Ms Poonam R. Ahuja - Criterion 5 - Learning & Teaching
- Mr Prem B G - Criterion 6 - Extended Curricular Engagements
- Dr Vaishnavi M - Criterion 7 - Governance and Administration
- Dr B G Prashanthi - Criterion 8 - Student Outcomes
- Dr A Mohan - Criterion 9 - Research & Innovation Outcomes
- Dr S Rama Gokula Krishnan - Criterion 10 - Sustainability Outcomes
- Ms Swathi S Narayan - Secretary
- Mr Abraham Daniel - Data Entry Operator
- Dr Priya S - Member, Shift-III
- Dr Mahesh Babu - Member, Shift-III
- Mr Raj Kiran - Member, Shift-III
- Mr Premkumar - University Librarian and Coordinator
- Col. K Cyril Menon - Chief Human Resources Officer
- Mr Venugopal - PRO
- Mr Anil P - Placement Officer
- Capt Akshay Deepakrao Mandlik - 1 Kar Armd Sqn NCC
- Sqn Ldr Dr K Paul Newman - 1 Kar Air Sqn NCC
- Mr Selwyn Paul J - NSS Program Coordinator
- Ms Hazel Mary - Physical Education Director

Welcome: Rev. Dr Victor Lobo, the Vice Chancellor, welcomed the members.

1. **Presentation of the Minutes of the Last Meeting:** The minutes of the last meeting were shared with the members and approved.
2. **ATR from the Last Meeting:**
 - The university's data documentation for 2022-2023 was completed, and permission was needed to begin collecting data for 2023-2024.
 - No numerical anomalies were found in the student intake and admission documents presented by the Registrar's Office.
 - The Placement Office has been established as requested in the previous meeting.
 - Completed tasks include staff assessments, AQAR for 2022-2023, and improvements in outreach, sports, cultural and extracurricular activities, mentoring, waste segregation, and online courses.
3. **NIRF Results and Moving Ahead:**
 - The reasons for the lack of NIRF ranking were discussed. Dr Madappa highlighted that NAAC accreditation was crucial for achieving NIRF ranking.

- Pro-Vice-Chancellor Dr Regina Mathias emphasised the importance of 12B status for public-private partnership universities.
- There was a discussion about contacting NIRF and the Ministry of Education for further clarity.
- 4. NAAC Committee: The Work Ahead:**
 - Dr Jothy W provided details on NAAC weightage and grading levels.
 - Dr Madappa mentioned that the university was preparing for the NAAC data submission and highlighted ongoing improvements in Bloom's Taxonomy understanding and student progression tracking.
 - Dr Jothy noted that new NAAC reforms had not yet been officially announced.
- 5. Student Evaluation of Staff:**
 - The importance of staff evaluations and student progression tracking was discussed.
 - Dr Madappa mentioned that the university convocation would help address issues related to rankings.
- 6. Placement Data:**
 - Placement for PG students was progressing well, though the interview infrastructure needed improvement.
 - Strong placement outcomes were reported for the MCA programme, and the School of Communication and Media Studies.
 - Data collection on visiting faculty and other aspects of placement and staff management was discussed.
- 7. Any Other Matter with the Permission of the Chair:**
 - Prof. Gulshan Chhabra suggested offering courses to school students during the summer holidays and integrating external experts into the curriculum.
 - Mr Sunil Vishwanath inquired about social welfare activities and the need for outreach initiatives.
 - It was proposed to establish a proper resignation process for staff exits.
 - Dr Madappa suggested scheduling a meeting with alumni and thanked Fr Arun for securing scholarships.
- 8. Action Plan until the Next Term:**
 - Request permission for collecting 2023-2024 department data.
 - Follow up with NIRF and the Ministry of Education regarding ranking issues.
 - Prepare for NAAC data submission and plan upcoming reforms needed for the university.
 - Improve placement interview infrastructure and collect data on visiting faculty.
 - Implement a systematic resignation process.



ST JOSEPH'S UNIVERSITY


[erstwhile ST JOSEPH'S COLLEGE(AUTONOMOUS)]


#36, Lalbagh road, Bengaluru - 560027, Recognized as 'College of Excellence' by UGC, RE-ACCREDITED WITH A++ GRADE & 3.79/4.00 CGPA BY NAAC
Awarded DBT Star Status and DST FIST Grant, by Ministry of Science and Technology, Govt.


TITLE : IQAC MEETING 2024 (SJU/IQAC/MC/01/2024-25)
AGENDA :
➤ ATR FROM LAST MEETING
➤ NIRF RESULTS AND MOVING AHEAD
➤ NAAC COMMITTEE: THE WORK AHEAD
➤ STUDENT EVALUATION OF STAFF
➤ PLACEMENT DATA
➤ ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR
VENUE : BOARD ROOM
DATE : 22nd AUGUST, 2024
TIME : 10:30 am

ATTENDANCE SHEET

NAME	DESIGNATION	SIGNATURE
Rev. Dr Victor Lobo, SJ	Vice-Chancellor and Chairman	
Dr Madappa M. B	Director	
Dr W Jothy	NAAC Coordinator	
Alumni	Mr A Jude Oswin	
Industrialist	Prof. Gulshan Chhabra	
Parent Representative	Mr Sunil Vishwanath	
Society Member	Mr Nagesh	
Dr Ronald J. Mascarenhas	Pro-Vice-Chancellor	
Dr Regina Mathias	Pro-Vice-Chancellor	
Dr Melwin Colaco	Registrar	
Dr C Mohanadas	Controller of Examination	
Rev. Fr Denzil Lobo, SJ	Dean, School of Information Technology	
Rev. Dr Richard Rego, SJ	Dean, School of Communication and Media Studies	
Rev. Dr Roshan Castelino, SJ	Dean, Research and Innovation Council	
Dr Arul Mani	Dean, School of Languages and Literatures	
Dr Tulika Bhattacharya	Acting Dean, School of Humanities	Tulika Bhattacharya
Dr Rabbi Akkiba Angiras	Dean, School of Physical Sciences	
Dr Libi Thomas	Dean, School of Chemical Sciences	For Libi Thomas
Dr Beatrice Sequeira	Dean, School of Life Sciences	
Rev. Dr Augustine Lourdu	Dean, School of Social Work	Simon CG (Representative)
Dr V Christo Selvan	Dean, School of Business	
Rev. Fr Arun D'Souza, SJ	Finance officer and Library Director	
Rev. Fr Francis Pinto, SJ	Director, Shift 3	
Dr Padma Nandan Karioth	Criterion 1 - Curricular Design	
Dr Paramesh Mallegowda	Criterion 2 - Faculty resources	
Dr Jayashankar M	Criterion 3 - Infrastructure	Jayashankar
Mr Cyril	Criterion 4 - Financial Resources & Management	
Ms Poonam R. Ahuja	Criterion 5 - Learning & Teaching	
Mr Prem B G	Criterion 6 - Extended Curricular Engagements	
Dr Vaishnavi. M	Criterion 7- Governance and Administration	
Dr B G Prashanthi	Criterion 8- Student Outcomes	B. G. Prashanthi

 ST JOSEPH'S UNIVERSITY [erstwhile ST JOSEPH'S COLLEGE(AUTONOMOUS)] <small>#36, Lalbagh road, Bengaluru - 560027, Recognized as 'College of Excellence' by UGC, RE-ACCREDITED WITH A++ GRADE & 3.79/4.00 CGPA BY NAAC Awarded DBT Star Status and DST FIST Grant, by Ministry of Science and Technology, Gov.</small>		
Dr A. Mohan	Criterion 9 - Research & Innovation Outcomes	
Dr S Rama Gokula Krishnan	Criterion 10 - Sustainability Outcomes	
Ms Swathi S Narayan	Secretary	
Mr Abraham Daniel	Data Entry Operator	
Dr Priya S	Member, Shift 3	
Dr Mahesh Babu	Member, Shift 3	
Mr Raj Kiran	Member, Shift 3	
Mr Premkumar	University Librarian and Coordinator	
Col. K. Cyril Menon	Chief Human Resources officer	
Mr Venugopal	PRO	
Mr Anil P	Placement Officer	
Capt Akshay Deepakrao Mandlik	1 Kar Armd Sqn NCC	
Sqn Ldr Dr K. Paul Newman	1 Kar Air Sqn NCC	
Mr Selwyn Paul J	NSS Program Coordinator	
Ms Hazel Mary	Physical Education Director	


ST JOSEPH'S UNIVERSITY
 [erstwhile ST JOSEPH'S COLLEGE(AUTONOMOUS)]
#36, Lalbagh road, Bengaluru - 560027, Recognized as 'College Of Excellence' by UGC
 RE-ACCREDITED WITH A++ GRADE & 3.79/4.00 CGPA BY NAAC
 Awarded DBT Star Status and DST FIST Grant
 by Ministry of Science and Technology, Gov



The Internal Quality Assurance Cell Meeting held at St Joseph's University on 22nd August, 2024

Members L to R First Row: Col. K. Cyril Menon, Mr A Jude Oswin, Mr Sunil Vishwanath, Rev. Dr Victor Lobo, SJ, Mr Nagesh, Dr Ronald J. Mascarenhas, Dr Regina Mathias, Prof. Gulshan Chhabra, Dr Madappa M. B;

Members R to L Second Row: Dr Tulika Bhattacharya, Dr W Jothy, Dr V Christo Selvan, Fr Simon Paul, Mr Anil P, Dr Arul Mani, Ms Poonam R. Ahuja, Rev., Capt Akshay Deepakrao Mandlik, Ms Hazel Mary, Sqn Ldr Dr K. Paul Newman, Mr Cyril, Dr Priya S;

Members L to R Third Row: Ms Swathi S Narayan, Mr Abraham Daniel M, Mr Premkumar, Mr Raj Kiran, Rev. Fr Arun D'Souza SJ, Dr Mahesh Babu.